

Notice of Findings

Notice To: Ellen Carrico - Director
Facility Name: FIRST UNITED METHODIST PRESCHOOL
Owner:
Site Address: 800 N23rd Street
City/State/Zip: Rawlins, WY 82301

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/10/2022, and investigated by Joshua Seilaff.

A statement of childcare allegation, CPL-5240, was provided on 03/10/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: Reporter alleges that staff are working at the facility without having current central registry and sex offender registry completed.

Explanation of Findings: Evidence supports a finding of non-compliance. Director was unaware that central registry and sex offender registry results were due to expire the beginning of the month 03/01/2022 and has not completed the updated central registry applications yet.

Action Required: Please submit a corrective action plan to child care licensing dictating how the facility will ensure that updated and current staff qualifications will be completed prior to their expiration date going forward. Future monitoring visits may occur.

Corrective Action Plan Due Date: 03/24/2022
Corrective Action Plan Achieved Date:
Compliance Due Date: 03/10/2022
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Joshua Seilaff
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Licenser Supervisor: Stoney Busch
Address: 851 Werner Ct Suite 200
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Joshua Seilaff', written over a horizontal line.

Joshua Seilaff

Date: 03/10/2022

CC:

Jason Harshberger - Board President
jason.rawlinscp@gmail.com